



2021 ANNUAL DIRECTOR'S REPORT

Greetings from the Vestal Public Library, Vestal Community & Patrons!

2021 - A YEAR IN REVIEW:

The VPL Director, Paul K Chapman and VPL Board of Trustees are dedicated to updating and maintaining the VPL space, curating a relevant living collection of materials that reflects the needs and interests of the Vestal community, offering meaningful & engaging programming, and fostering a strong sense of community through outreach and events.

VPL BOARD OF TRUSTEES	
Janine Taft	- President
Marcella Smith	- Vice President
Shoba Agneshwar	- Secretary
Joe Kost	- VP Finance
Lorie Avery	- Trustee
Dianne Cappiello	- Trustee
MaryAnn Karre	- Trustee
Ruth Mitchell	- Trustee
Dannielle Swart	- Trustee

- On April 2nd, 2021, VPL lost one of our longest (41 years of service) and hardest working staff members, **Donna DeFlippo** (71). The Vestal Public Library Board created a donation fund that procured the “VPL Mother Hen” sculpture in our front garden. Donna, a lover of hens, was seen as the VPL Mother Hen. Throughout her years working at VPL, Donna watched over, guided, and trained so many new staff members. The sculpture was created by local artist **Derek Nelson**, who constructed the figure from recycled shelving provided by the Vestal Public Library.

COVID-19 -

- While 2021 continued to pose logistical and safety challenges due to the COVID 19 Pandemic, VPL continued to proudly provide the highest level of customer service and care for our Community. As soon as it was safe to do so, VPL resumed its full spectrum of programs and services while adhering to COVID 19 safety precautions and recommendations.



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LIBRARY OPERATIONAL HOURS

2021 REGULAR LIBRARY HOURS					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
9 AM - 8 PM	9 AM - 8 PM	9 AM - 8 PM	9 AM - 8 PM	9 AM - 5 PM	10 AM - 4 PM

- July 2021, VPL expanded its **Saturday Operating Hours to (10 AM - 4 PM)**. VPL is now open 58 hours per week, year round. There will no longer be seasonal changes to operational hours. <https://www.vestpubliclibrary.org/hours>

LIBRARY ACCESS & USAGE -

LIBRARY USAGE	
Library Visits	35,878
Reference Transactions	4,038
Public Computer Sessions	3,844
VPL Wireless Use	51,944
VPL Website Visits	38,040

PATRONS	
Registered Residents	5,684
Registered Non-Resident	4,565
TOTAL PATRONS	10,249

- **35,878 Patrons** visited the Vestal Public Library in 2021
- **VPL Wifi** - is available to patrons who need to access the internet but prefer to remain in their cars or work outside due to COVID restrictions and safety concerns or personal preference.
- The new **VPL Volunteer Program** was created and implemented. A variety of volunteers helped assist VPL staff with collection maintenance, If you love your library and are interested in becoming a VPL Volunteer, see our website for details and the application: <https://www.vestpubliclibrary.org/volunteer-vpl>
- **VPL Free Libraries** - VPL worked with the Broome County Transportation Department to install 2 Free Libraries at local Vestal Bus stops.



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- **Bound To Please: Homebound Books** - a free monthly book delivery service to Vestal Central School District residents who cannot physically visit the library. The service is available to patrons on a temporary or permanent basis.

COLLECTION -

CATALOGED LIBRARY HOLDINGS	
Print Materials	100,125
Electronic Materials & E-Books	12,054
Audiobooks, CDs, & DVDs	10,462
Serials	1,370
TOTAL	124,011

- In 2021, VPL added **4,945 new items** to its collections.
- Due to the influx of new materials and the need for more space, the **New Books Display** now only contains materials from the past 6 months.
- VPL focused its 2021 Collection Development and Maintenance efforts on the purchasing of new materials and the reorganization, updating, and maintenance of the general collection.

CIRCULATION - USE OF MATERIALS

CIRCULATION (USE)	
Total Adult Books	40,529
Total Children's Books	61,845
Other Physical Items	14,484
Electronic Content Use	12,831
Interlibrary Loan - IN	16,773
Interlibrary Loan - OUT	10,252
TOTAL COLLECTION USE	129,689

- **VPL NOW FINE-FREE!** - In July of 2021, the Vestal Public Library joined many other libraries across the State of New York and went fine-free. What this means is that VPL no longer charges or accrues fines for late library materials. However, VPL will still charge patrons for



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lost or damaged items.

- VPL is so pleased to see our collection and materials being used by our community and patrons. **If you have any suggestions for the collection, please send us a message here:** <https://www.vestapubliclibrary.org/contact-us>

PROGRAMMING -

PROGRAMMING	
CHILDREN'S PROGRAMS	61
Attendance	1,011
ONE-ON-ONE PROGRAMS	42
Attendance	42
YOUNG ADULT PROGRAMS	6
Attendance	72
ALL-AGES PROGRAMS	33
Attendance	1,322
ADULT PROGRAMS	33
Attendance	210
TOTAL PROGRAMS	175
TOTAL ATTENDANCE	2,657

- Patrons are always asking VPL staff for more **Book Sales!** In 2021 VPL held 5 book sales.
- 2021 was a great year for programming at VPL! A number of new clubs were formed while recurring events and old favorites resumed:

ADULT PROGRAMING:

- **Adult Summer Reading Program** - 100+ adults participated - Adults love rewards too! Participants got raffle tickets towards a number of prizes sponsored by local Vestal businesses.
- **VPL Gardening Club** - Educational and Practical club that helps maintain the VPL garden as well as learn new and interesting things about gardening and ecology.
- **Yin Yoga** - a weekly recurring class for yogis of all skill levels



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- **VPL Book Club** - an engaging monthly club for book lovers
- **Mad 4 Art** - get your craft on with our monthly arts & craft class

YOUNG ADULT PROGRAMMING:

- **Chat & Chew Book Club** - (ages 9-13) - grab a snack and discuss the latest read with your peers
- **Teen Summer Reading Program** - 37 Teens Registered, 2 activities were held, 27 teens attended

YOUTH PROGRAMING:

- **Youth Summer Reading Program** - 309 children registered, 28 activities were held, 1021 children attended,
- **Lego Club** - (ages 5-12) Monthly creative building block challenges
- **Preschool Storytime** - (ages 2-6) read stories, sing songs, do a craft
- **Tiny Tots Storytime** - (ages 0-3) storytime followed by playtime and socialization

Check out our updated website for these and more exciting opportunities. Please note, that some classes, programs, or events require registration. <https://www.vestalpubliclibrary.org/events-programs>

LIBRARY UPDATES & IMPROVEMENTS

VPL MAIN LIBRARY REFRESH PROJECT - (completed February 2021)

- General aesthetic improvements (paint etc...)
- New Reference Desk
- New work tables and chairs
- New display tables and end caps in the stacks
- Media Bar & Cyberspace - to allow for computer and electronic device charging and use
- New comfortable lounge furniture

VPL COMMUNITY BREW CAFE - future social use and patron enjoyment

VPL OUTDOOR IMPROVEMENTS

- New outdoor patio tables and chairs
- New picnic benches and shade umbrellas
- Garden clean-up and new plants

ADDITIONAL IMPROVEMENTS

- **Large Meeting Room Refresh** - painted, modular stage,
- **Conference Room Refresh** - painted, refinished furniture, new white board



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- **VPL Restroom Improvements** - painted, motion sensor light switches, new toilet paper and paper towel dispensers

VPL SPACE RENTALS -

- Due to COVID Safety Restrictions, VPL Space Rentals were temporarily suspended until the restriction was lifted in August of 2021.

For more information regarding VPL Space Rentals pricing and availability, see our website:
<https://www.vestapubliclibrary.org/meeting-rooms>

2021 VPL FINANCIAL REPORT

INCOME & RECEIPTS	
Starting Balance	\$342,433
Vestal Property Taxes	\$756,979
Broome County Aid	\$9,083
NY State Aid	\$0
Gifts & Endowments	\$7,153
Fines & Fees	\$4,049
Investments	\$546
Miscellaneous	\$3,626
Capital Funds Transfer	\$40,736

EXPENDITURES	
Wages & Benefits	\$526,741
Library Materials	\$47,346
Building Operation & Maintenance	\$65,100
Capital Expenditures	\$84,176
4CLS Contracts	\$41,897
Miscellaneous	\$29,491
Transfers	\$0
Ending Balance	\$369,854

TOTAL INCOME & RECEIPTS	\$1,164,605
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TOTAL EXPENDITURES	\$1,164,605
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