

Vestal Public Library
Board of Trustees Meeting - March 15, 2022

Present:

Shoba Agneshwar

Lorie Avery

Dianne Cappiello

MaryAnn Karre

Joseph Kost - absent

Ruth Mitchell – absent

Marcella Smith

Dannielle Swart

Janine Taft - absent

Library Director: Paul Chapman

Library Staff: Becky Pineau, Melanie Niermeyer, Emily Wilson

VPL Board Treasurer: Bethany Stewart (absent)

Public: Margaret Hadsell, Suzanne Johnson, Danielle Clemens,

Call to order at 6:31 pm by MS. A motion to approve the February 2022 minutes was made by DS and seconded by LA; motion passed.

Public Comment:

•Margaret Hadsell pointed out that the Literacy Volunteers were no longer meeting in the conference room or large meeting room because of their inability to pay the associated rental fee. The Board suggested a concession be made for Literacy Volunteers tutors as this is a community service in keeping with the library's mission. Paul will reach out to the Broome County Literacy Volunteers and let them know that they are welcome to use the large room if it's available.

•Margaret also requested a full copy (27 pages) of the 2020 and 2021 version of the Annual Report that gets submitted to NYS; Paul was directed by the Board to provide that.

Finance:

- Melanie presented the monthly budget/expense performance report for February and provided updates on specific lines.
- SA made a motion to accept the warrants and Treasurer's report as presented; DS seconded the motion; motion passed.
- VPL employee handbook - (Paul & Melanie) – In process, Smith Brothers offers a free service that will help us compile this information properly.
- Lump sum retroactive union increase - paid 2/18
- VPL Capitalization policy - done, ready for approval upon JK's return
- VPL Procurement policy - to be updated upon JK's return
- VPL Office manager civil service exam - May 14th

Director's Report:

- February circulation stats: 9,486
- ILL In was: 1,283 and ILL Out was: 715
- Acquisitions & processing were 275
- Reference questions were 320; Public computer sessions were 352; WiFi users were 4,493
- Room rentals in February - Large room: 11 and Small Room: 16
- February patron counter was 4,858 with Wednesday being the busiest day and 5pm being the busiest time
- Feb 21st -26th book sale brought in \$648.75
- Having two new librarians learning the ordering process as well as all the other new things here at VPL, slowed down acquisitions a little in February, but purchasing is picking back up now that the Librarians are working on Collection Development Projects.
- Library Director attended the 4CLS Patron Code of Conduct Workshop. BCPL is revising/updating their Patron Code of Conduct and shared their process and rationale behind their language and decision to include/exclude information. See BCPL's Draft in the shared drive for this month. VPL Library Director requests that the Board review VPL's Patron Code of Conduct and consult the updated changes that BCPL has made to their Patron Code of Conduct as a guide.
- The absolute charter application form has been submitted and verified.
- Town Crier - Continue to market via the TC weekly

- VPL Community Brew Cafe (donation based) - is now open
- VPL Community Arts – new monthly program - A monthly art show hosted by VPL featuring local 2-d and 3-d artists. To increase the art literacy, art awareness, and art appreciation of the Vestal community. To provide an engaging forum for discussion and communication. To give community patrons a place to showcase art.

STAFF

- DC made a motion to hire Gustav Gebbie as a Page at 12 hours per week at a rate of \$13.20/hr; MK seconded the motion; motion passed
- Outreach to Vestal Schools - The Librarians have reached out to the Vestal High School and will be meeting with the School Librarian as well as doing a tabling event.
- Adult Nonfiction Collection Development Project
- Adult & YA Graphic Novel Relocation - (Complete)

Adult Programming:

PAST ADULT PROGRAMMING:

- 2/5 - Cozy Community Connection - (ALL AGES) - In-Person, in-library program (30 attendees)
- 2/9 - Mad for Art - (Hybrid) - Large Meeting Room - (12 In-person; 4 virtual attendees)
- 2/12/22 - CVRC - Fixer Mixer - Large Meeting Room - (15 attendees)
- 2/14/22 - Valentines Partner Yoga - Large Meeting Room - (7 attendees)
- 2/16/22 - Book Club - The Giver of Stars - by Jojo Moyes - Conference Room - (3 attendees)
- 2/16/22 - Friends of Vestal Public Library - @ 6:00 PM - In-Library Program (11 attendees)
- 2/17/22 - Yin Yoga - (10 attendees)
- 2/19/22 - Gardening Club - Seed Library 2022 - (4 attendees)
- 2/22/22 - Java Joe Jammers - CANCELED DUE TO ILLNESS
- 2/24/22 - Yin Yoga - (8 attendees)
- 3/1 - MARCH - LUCK OF THE DRAW - (Display)
- 3/3/22 - Yin Yoga - (7 attendees)
- 3/5/22 - Learn Porcelain Painting - Collaborative Event with NY Porcelain Artists Group & VPL Mad 4 Art (7 attendees)
- 3/5 - Cozy Community Connection - (ALL AGES) - In-Person, in-library program (15 attendees)
- 3/9/22 - Storybook Arts: Illustrating Like the Illustrators: CANCELED - Due to Weather
- 3/10 - Yin Yoga - Large Meeting Room - (7 attendees)

UPCOMING PROGRAMMING:

- 3/19 - GARDENING CLUB - CLASS @ 10:00 AM
- 3/19 - COMMUNITY VOLUNTEER REPAIR CENTER - @ 12:00 PM
- 3/23 - VPL Book Club - The Weight of Ink by Rachel Kadish
- 3/25 & 3/26 - HARRY POTTER ESCAPE ROOM - Waitlist - 69 Teams Signed up so far
- Binghamton Philharmonic Lecture/Talk - with Music Director Daniel Hege - April 20 6PM
- April 22-30 - Earth Week - 13th Annual Neighborhood Forest - Free Tree Program - 28 families have signed up and we will be giving away 53 trees.

Youth Department:

- 2/8 - STORYTIME (PRESCHOOL - Ages 0-5) - (13 attendees)
- 2/9 - ILLUSTRATING LIKE THE ILLUSTRATORS - (Ages 5-10) - led by Marcia C. (12 attendees)
- 2/26 - LEGO CLUB - (ELEMENTARY - Ages 6-11) – 20
- 2/16 - PAJAMA STORYTIME - (PRESCHOOL - Ages 0-5) –
- 2/17 - TINY TOTS STORYTIME - (Ages 0-3) –
- 2/23 - LEGO CLUB - (ELEMENTARY - Ages 6-11) - No longer requiring registrations, extended program by 1 hour, may have program 2x a month to meet demand
- 2/23 - I'D RATHER READ YA BOOK CLUB - (virtual) - Book club between JC,VE, EN libraries. Book club is for anyone who love YA books teens 15+ and adults (8 attendees)
- 2/24 - TINY TOTS STORYTIME - (Ages 0-3) - (14 attendees)
- 3/3/22 - TINY TOTS STORYTIME - (Ages 0-3) - (16 attendees)
- 3/2 - 3/17 - VPLYS St. Patrick's Scavenger Hunt - (All Ages) - (46 complete so far)

- 3/4/22 - VPL TEEN ADVISORY BOARD - YA/Teens (12-18) - 1st meeting. Thanks to our teen volunteers VPL started a teen advisory group. This group works with VPL Librarians as a focus group to inform what local YA/Teens want/need from their Public Library in terms of Library Materials, Programming, Services, etc...

DS made a motion to adjourn at 7:00pm; LA seconded the motion; motion passed.

Upcoming Meeting: April 19th, 2022 at 6:30pm in the VPL large meeting room