



VESTAL PUBLIC LIBRARY 2020 ANNUAL DIRECTOR'S REPORT

Greetings Vestal Public Library Patrons!

While 2020 was a tumultuous year for all of us, full of change, uncertainty, and challenges, the Vestal Public Library reopened as soon as it was safe to do so and continues to proudly provide the highest level of customer service and care for our community. Despite current limitations, VPL looks forward to returning to our full spectrum of programs and services as soon as possible.

2020: YEAR IN REVIEW:

COVID-19 -

March 17 the Vestal Public Library closed as the State of New York went into shutdown.

NEW LEADERSHIP -

April 2020 - the Vestal Public Library Board of Trustees hires new Library Director, Paul Chapman. Mr. Chapman comes to us from Virginia where he spent the majority of his career working in the Virginia Community College system. Mr Chapman has a strong background in Customer Service, Collection Development, Finance, Fine Arts, and Community Programming.

The VPL Library Director and Board of Trustees are dedicated to updating and maintaining the VPL space, curating a relevant living collection of materials that reflects the needs and interests of the Vestal community, offering meaningful & engaging programming, and fostering a strong sense of community through outreach and events.

Despite the NY Statewide shutdown, the Vestal Public Library's Director, Staff, and Board of Trustees made the most of the shutdown period to complete several much needed projects.

VPL REOPENING PROCESS -

- March 17th - VPL Closes due to COVID-19 Pandemic
- April 6th - Paul Chapman starts as new Library Director
- June 15th - Phase II - Contactless Appointment-Based Pickup Services begin
- July 13th - Phase IV - VPL open by appointment to Public with restrictions
- VPL open to public - limit of 15 patrons

2020 LIBRARY REFRESH PROJECT



VESTAL PUBLIC LIBRARY

2020 ANNUAL DIRECTOR'S REPORT

The 2020 Library Refresh Project is an extension of the Youth Services Refresh that was spearheaded by Anna Lake, Youth Services Librarian. The 2020 Refresh Project was extended due to the impact of COVID on shipping and manufacturing timelines. The Refresh project was completed in February of 2021.

COLLECTION REORGANIZATION & CLEAN-UP -

In order to make improvements to the VPL layout, multiple parts of the collection were weeded, reorganized, and relocated.

- Fiction Collection was relocated from the back of the stacks towards the front of the building allowing for ease of access
- Genre Fiction integrated with the rest of the Fiction Collection.
- The Periodicals Collection was relocated to allow for a reconfiguration of the social and workspaces within the library

NEW FURNITURE AND LAYOUT -

- New Reference Desk was added
- New work tables and chairs were added
- New displays and display space was created by that addition of new display tables and end caps in the stacks
- A Media Bar & Cyberspace were created to allow for computer and electronic device charging and use
- A Cafe was created for future social use and enjoyment
- New lounge furniture was added

PROGRAMMING -

- VPL is offering a variety of programming, events and new clubs for youth, families, and adults in various formats: grab-and-go, virtual, in-person, and hybrid. Be sure to check out our newly renovated space and our brand new website for these exciting opportunities.

ROOM RENTALS -

- Due to COVID Restrictions, Room Rentals are suspended until further notice.



VESTAL PUBLIC LIBRARY 2020 ANNUAL DIRECTOR'S REPORT

2020 REGULAR LIBRARY HOURS		PATRONS	
Monday - Thursday	9:00 AM - 8:00 PM	Registered Residents	5,845
Friday	9:00 AM - 5:00 PM	Registered Non-Resident	5,007
		TOTAL PATRONS	10,852
VPL BOARD OF TRUSTEES		LIBRARY USAGE	
Janine Taft	- President	Library Visits	18,330
Kerrie Fisher	- Vice President	Reference Transactions	4,908
Shoba Agneshwar	- Secretary	Public Computer Use	9,378
Marianne Taylor	- VP Finance	VPL Wireless Use	13,123
Joe Kost	- Trustee	VPL Website Visits	26,531
Ruth Mitchell	- Trustee		
Marcella Smith	- Trustee		
Dannielle Swart	- Trustee	PROGRAMMING	
Colette Waldron	- Trustee	Children's Programs	35
LIBRARY HOLDINGS		Attendance	813
		One-On-One Programs	22
Print Materials	103,833	Attendance	400
Electronic Materials & E-Books	14,389	Young Adult Programs	0
Audiobooks, CDs, & DVDs	10,134	Attendance	0
Serials	1,580	Family Programs	17
		Attendance	134
CIRCULATION		Adult Programs	9
		Attendance	53
Interlibrary Loan OUT	7,870	TOTAL PROGRAMS	83
Interlibrary Loan IN	11,694	TOTAL ATTENDANCE	1400



VESTAL PUBLIC LIBRARY 2020 ANNUAL DIRECTOR'S REPORT

2020 VPL FINANCIAL REPORT			
INCOME & RECEIPTS		EXPENDITURES	
Starting Balance	\$307,653	Wages & Benefits	\$517,661
Vestal Property Taxes	\$763,556	Library Materials	\$41,632
Broome County Aid	\$0	Building Operation & Maintenance	\$64,499
NY State Aid	\$7,738	Capital Expenditures	\$4,393
Fines & Fees	\$3,446	4CLS Contracts	\$40,677
Investments	\$2,072	Miscellaneous	\$37,100
Miscellaneous	\$6,320	Transfers	\$0
Capital Funds Transfer	\$40,736	Ending Balance	\$425,559
TOTAL INCOME & RECEIPTS	\$1,131,521	TOTAL EXPENDITURES	\$1,131,521