



VESTAL PUBLIC LIBRARY

OPEN MEETING & PUBLIC COMMENTARY POLICY

The Vestal Public Library (VPL) Board of Trustees adheres to the **NYS Open Meetings Law** ensuring that the public business of the VPL is performed openly and publicly. Members of the public are invited to attend all Board meetings which encourages the community's interaction with and participation in, the work of the VPL through its Board of Trustees.

- The public may not participate or contribute to the discussion of business on the agenda of a Board meeting, except by invitation of the Board to speak or present or in some other way provide information to the Board.
- The Board will not engage in dialogue or discussion, but does reserve the right to correct misinformation. No action will be taken during the Public Commentary portion of the meeting on issues raised by the public unless deemed an emergency by the Board.
- The Board President is not obligated to brief the public on items prior to Board meetings, take questions from the public at other times during Board meetings, or involve the public in Board discussions during the meetings.
- All agenda items and time allocations shall be at the discretion of the Board President.
- The Board President may limit individual comments in the interests of time and efficiency.
- Public notification of Board meetings will appear on the VPL website, social media, and signage.

RULES FOR ADDRESSING THE BOARD OF TRUSTEES

1. Submit the request in writing to the Board President at least one week prior to any meeting
2. Provide your full name and address for the record
3. Limit commentary to issues pertinent to the Vestal Public Library
4. The Board reserves the right to limit comments regarding a particular topic
5. Limit commentary to five minutes
6. Keep commentary concise and respectful
7. Speak clearly and loud enough to be heard and understood

QUESTIONS?

CONTACT THE VPL LIBRARY DIRECTOR

607.321.6076 OR VPLDIRECTOR@VESTALPUBLICLIBRARY.ORG



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