

Vestal Public Library
Board of Trustees Meeting - May 17, 2022

Present:

Shoba Agneshwar

Library Director: Paul Chapman

Lorie Avery

Dianne Cappiello

VPL Staff: Molly Crevelling, Emily Wilson

MaryAnn Karre

Public: Margaret Hadsell, Sue Johnson, Barbara Cargill

Joseph Kost

Ruth Mitchell – absent

Marcella Smith

Dannielle Swart

Janine Taft

Call to order at 6:33 pm by JT. A motion to approve the April 2022 minutes was made by JK and seconded by MS; motion passed.

Public Comment: none

Old Business: Patron Code of Conduct is being worked on and will need to be presented for public input before being adopted by VPL. It was suggested that the language be more friendly and welcoming rather than being a list of “what-not-to-do”. Both the Procurement and the Capitalization Policies must also be shared with the public before being formally adopted.

New Business: MK was recently at a meeting where a member shared positive feedback about VPL and the friendliness of the staff and the ability to reserve books etc.

Finance:

- JK presented the monthly budget/expense performance report for April provided updates on specific lines.
- JK made a motion to accept the warrants and Treasurer’s report as presented; LA seconded the motion; motion passed.
- DS gave an update on a \$70 refund which is due to VPL from Ingram .

Director’s Report:

- April circulation stats: 10,923
- ILL In was: 1,326 and ILL Out was: 729
- Acquisitions & processing were 374
- Reference questions were 573; Public computer sessions were 443; WiFi users were 4,042
- Room rentals in February - Large room: 8 and Small Room: 10
- April patron counter was 5,524 with Monday being the busiest day and 2pm being the busiest time
- 4CLS Grant - Installed 2 Wireless access points on exterior of the VPL Building to extend our wireless network further out into the parking lot.
- Open Meetings Law - new provisions will go into effect June 8 or when state of emergency is lifted. These changes mainly focus on changes to the rules on teleconferencing. Trustees encouraged to watch a recording of the 5/16 webinar with the Committee on Open Government.
- Due to a change in regulations, state funds are now available to support outreach activities at member libraries. Sarah Reid will be sending out an application form. Projects ranging from \$500 to \$3000 will be considered. The Outreach Advisory Council will evaluate the application.
- Adult Nonfiction Collection Development Project
- YA Media Shift

Adult Programming:

Past Adult Programming:

- 4/2 - Community Connection - (16 patrons)
- 4/7 - Yin Yoga - (7 patrons)
- 4/8 4/9 - Harry Potter Escape Room (Part 2) (111 patrons)
- 4/13 - Adult Take & Make Craft - (30 patrons)
- 4/16 - Community Shredding Event - (~90 Patrons) - (\$527.95 in donations)
- 4/22 - Annual Neighborhood Forest free tree program - (20 patrons)
- For the entire Month of May - VPL Community Arts: "Out My Window" - by SUNY Broome Painting 116 Students.- (Hallway Gallery) - First Friday Reception (28 patrons)
- 4/23 - Seedy Saturday - (19 patrons)
- 4/28 - Yin Yoga - (4 patrons)
- 4/28 - Pins & Needles - (2 patrons)
- 5/5 - Yin Yoga - (3 patrons)
- 5/7 - Encanto Movie Sing-a-long - (60 Patrons)
- 5/10 - Mad for Art - (14 patrons - 12 In-Person / 2 Virtual)

Upcoming Programming:

- Game Night - Settlers of Catan - May 19
 - Pilot program for community board gaming in the library. We'll be providing a variety of board and card games for families and friends to engage with one another. Strategy games also encourage critical thinking and problem-solving skills.
- 5/28 - 1st 2022 Artisan Market & Farmers Market

Youth Department:

TEENS:

- 4/6 - Take & Make Terrarium (YA/Teens 12 - 18) - (27 Patrons)
- 4/12 - Ransom Note Poetry (YA/Teens 12 - 18) - (11 Patrons)
- 4/27 - I'd Rather Read YA Book Club - Virtual - (YA/Teens 12 - 18) - (2 Patrons)
- High School Tabling Event, last week of April (Date still TBD) (YA/Teens 12 - 18)
- 5/6 - Teen Advisory Board (YA/Teens 12 - 18) - (3 Patrons)
- 5/13 - Teeny Art Show (YA/Teens 12 - 18) - An event for teens to decompress and use painting as a healthy coping skill for anxiety and stress. Art has been shown to be extremely therapeutic, so this event will allow teens to express themselves creatively and potentially add painting as a skill in their arsenal of healthy coping mechanisms. Teens will also have an opportunity to display their art in the library for a month.

JUVENILE:

- 4/5 - Lego Club (Elementary 5 - 10) - (4 Patrons)
- 4/6 - Storybook Arts - (Elementary 5 -10) - (11 Patrons)
- 4/7 - Tiny Tots Storytime - (Infants 0 - 3) - (23 Patrons)
- 4/7 - Stuffed Animal Sleepover - (Elementary 5 -10) - (27 Patrons)
- 4/11 - Preschool Storytime - (Preschool 2 - 5) - (11 Patrons)
- 4/13 - PJ Storytime - (Preschool 2 - 5) - (4 Patrons)
- 4/14 - Tiny Tots Storytime - (Infants 0 - 3) - (12 Patrons)
- 4/18 - Preschool Storytime - (Preschool 2 - 5) - (11 Patrons)
- 4/25 - Preschool Storytime - (Preschool 2 - 5) - (15 Patrons)
- 4/26 - Lego Club (Elementary 5 - 10) - (6 Patrons)
- 4/27 - Storybook Arts - (Elementary 5 -10) - (5 Patrons)
- 4/28 - Tiny Tots Storytime - (Infants 0 - 3) - (16 Patrons)
- 5/3 - Lego Club (Elementary 5 - 10) - (17 Patrons)
- 5/4 - Yoga Storytime - (Preschool 2 - 5) - (8 Patrons)
- 5/5 - Tiny Tots Storytime - (Infants 0 - 3) - (12 Patrons)

- 5/9 - Musical Storytime - "Quaver Has a Feeling" - with the Binghamton Philharmonic - (All Ages) - (32 Patrons)
 - 5/9 - Pinwheel Take & Make - (Elementary 5 -10) - (30 Patrons)
 - 5/11 - Storybook Arts - (Elementary 5 -10) - (12 Patrons)
 - 5/11 - Homeschool Library Tour - (33 patrons) - (Mixed Ages 4 - 14) singed up people with library cards
- 5/12 - Tiny Tots Storytime - (Infants 0 - 3) - (10 Patrons)

COMING SOON:

- Read it & Eat - Middle grade book club.
- Molly updated the Board on the following:
- The 3 major age groups that NYS focuses on for statistic measurement include:
 - Infants ages (0-5)
 - Elementary ages (6-11)
 - Teen ages (12-18)
- For the ease of reporting statistics at the end of SRP programs were created with these age groups in mind.
- Anticipated popular programs will be offered in a second session. Either on another day or alternate time
- Also being taken into consideration with program creation is:
 - Developing Fine and Large motor skills and development
 - Using your senses to learn
 - Developing social and communication skills
 - Creative problem solving skills
 - Learning outcomes from programs (Did they learn something new?)
 - Encouraging the pursuit of learning and love of reading and their local library

(Programs excluding the reading component and All Ages Programs)

Infant (0-5) Programs

- Themed storytimes @ Arnold Park. (Storytimes will include songs, rhymes, movement, and felt board activity)
- Sensory friendly Take and Make Projects
Infants and toddlers experience learning and their world through their senses first. These projects are designed to help them explore learning with these crafts. Some of the Take & Makes that we will be doing are:
 - Ocean sensory bottles
 - Squishy aquarium in a bag
 - Tiny Tot art

Elementary (6-11)

- Reader's Theater Group, run by Marcia from YS dept.
- STEM & STEAM activities with a story
 - How do sharks float? buoyancy activity
 - How do whales keep warm? Animal blubber activity
 - Under the sea slime
- Arts & Crafts programs
 - Jellyfish watercolor painting
 - DIY Light up aquarium
 - Shark/Mermaid Porthole suncatcher

Teens (12-18)

Teen Advisory Board and Teen volunteers will be helping collections team decorate the library for SRP

- Arts & Crafts programs
 - Jellyfish watercolor painting
 - -Tie-dye Shirts
- Entertainment
 - Marvel trivia night

- Ocean cupcake decorating and a movie

JK made a motion to go into Executive Session; MS seconded the motion; motion passed.

The Board came out of Executive Session at 7:48pm and DS made a motion to adjourn at 7:48pm; JK seconded the motion; motion passed.

Upcoming Meeting: June 21st, 2022 at 6:30pm in the VPL large meeting room